



Millis Police Department

1003 Main Street

Millis, Massachusetts 02054

Phone: 508-376-5112 Fax: 508-376-6229

New L.T.C. Applicants,

The Millis Police Departments has set up a process for all new applicants. Prior to coming to the police station, you **must** have the following items:

1. The application found on the Mass Gov. website filled out completely.
2. A approved Basic Firearms Safety course certificate.
3. (2) **Letters** of reference, which cannot be from a family member, The letter must state that you are a qualified candidate for a firearms license.
4. A check made out to the **Town of Millis** for \$100.

When you have completed all the items on the list please email Officer Sean Nelson and Officer Zach Forsythe at snelson@millisma.gov
zforsythe@millisma.gov

Once email is received you will be contacted to set up an appointment, please understand there could be a delay in return email due to vacations, days off, etc.

- **Any missing documents will delay licensing process.**
- **Appointments can take up to 3 to 4 weeks to be scheduled**
- **No paperwork or checks will be accepted at the Police Department prior to the appointment.**

Sincerely,

*Detective Arcadio Jason Gonzalez
Firearms Licensing Authority
Millis Police Department*